

## Okanagan WaterWise Communications Intern

**Location:** Kelowna, BC

**Application Deadline:** April 19, 2013, 4 p.m.

**Terms:** Full Time Position until Aug. 29, 2013.

### **Information:**

The Okanagan Basin Water Board (OBWB) is seeking a highly motivated individual with excellent interpersonal, research, writing and organization skills to fill the position of Okanagan WaterWise Communications Intern, reporting to the Communications Director. This is a paid internship, with a competitive wage, based on qualifications.

The OBWB is a local government organization and is responsible for providing leadership on critical water issues that impact the Okanagan valley. We are seeking a person who is eager to take on challenges, researching and developing communication materials that promote water conservation & protection in Canada's most water-stressed region and assisting with projects that will improve the efficiency of OBWB/OkWaterWise communication efforts. Projects include: writing and designing brochures and public outreach displays, writing for web, managing the development of interactive displays, assisting at outreach events, taking the lead on the agency's database integration project, assisting with news releases, news conferences and social media efforts, and helping with the development of educational materials that meet B.C. school curriculum standards and which can be used in classrooms.

The successful candidate will have:

- Post-secondary training in communications; a background in marketing and/or education and/or environmental science is a plus;
- Extensive experience and be proficient in Microsoft Office and Adobe programs;
- Excellent interpersonal skills – comfortable speaking with the public, and all ages;
- Excellent written communication skills with ability to write and edit a range of materials from public information material (e.g. brochures), to press releases, to website material;
- Ability to work independently with limited supervision;
- Accurate and detail-oriented, with excellent organizational skills;
- Valid Class 5 Drivers License; and
- Willingness to travel within Okanagan Valley. Travel will be day trips only but may involve extended hours of work.

Please submit your resume and covering letter by 4 p.m. April 19, 2013 to:

Okanagan Basin Water Board  
1450 KLO Road  
Kelowna, BC, V1W 3Z4  
Attention: Corinne Jackson, Communications Director

Applications may also be submitted by e-mail to [corinne.jackson@obwb.ca](mailto:corinne.jackson@obwb.ca). Additional information on the Okanagan Basin Water Board and the Okanagan WaterWise program can be found at [www.obwb.ca](http://www.obwb.ca) and [www.okwaterwise.ca](http://www.okwaterwise.ca), and by contacting the Communications Director at 250-469-6271 or [corinne.jackson@obwb.ca](mailto:corinne.jackson@obwb.ca).